



## Policy Contents

	<b>Policy Manual Signature Page</b>
<b>1</b>	<b>Availability of Current Written Policies and Procedures</b>
<b>2</b>	<b>Cherish Organizational Information</b>
<b>3</b>	<b>Participant Admission Criteria</b>
<b>4</b>	<b>Participant Service Suspension and Termination</b>
<b>5</b>	<b>Grievance Policy</b>
<b>6</b>	<b>Maltreatment of Minors Mandated Reporting and Internal Review Policy</b>
<b>7</b>	<b>Maltreatment of Vulnerable Adults Reporting and Internal Review Policy</b>
<b>8</b>	<b>Data Privacy Policy</b>
<b>9</b>	<b>Emergency Use of Manual Restraints</b>
<b>10</b>	<b>Health Service Coordination and Care Policy</b>
<b>11</b>	<b>Staff Hygiene and Grooming</b>
<b>12</b>	<b>Fraud Waste and Abuse</b>
<b>13</b>	<b>Standards and Code of Ethics</b>
<b>14</b>	<b>Wages and Conditions of Employment</b>
<b>15</b>	<b>Suspension and Termination of Employment</b>
<b>16</b>	<b>Nondiscrimination and Reasonable Accommodation</b>
<b>17</b>	<b>Employee Right To Know</b>
<b>18</b>	<b>Drug and Alcohol Policy</b>
<b>19</b>	<b>Safe Transportation Policy</b>
<b>20</b>	<b>Universal Precautions and Sanitary Practices Policy</b>
<b>21</b>	<b>Emergency Response, Reporting &amp; Review Policy</b>
<b>22</b>	<b>Incident Response, Reporting and Review Policy</b>
<b>23</b>	<b>Quality Management Evaluation and Program Improvement Plan</b>
<b>24</b>	<b>Service Delivery and Training Requirements for Support Workers</b>
<b>25</b>	<b>Person-Centered Planning and Culturally Competent Service Delivery</b>
<b>26</b>	<b>Healthy Diet</b>
<b>27</b>	<b>Crisis &amp; De-escalation Techniques</b>
<b>28</b>	<b>Pre-employment Training for All Employees</b>
<b>29</b>	<b>Medication Administration</b>
	<b>Direct Support Staff Annual Training Form</b>

### **HIPAA**    **HomeCare Bill of Rights**    **Service Recipient Rights for 245D**

Policies and Procedures reviewed at least annually and authorized by Cherish owners:  
 Kimberly A. Tyler, Tracy L. Soderstrom, Nicole L. Potter

*Policy information will be provided to consumer, responsible party & case manager at service initiation, and advance notice of change in Grievance, service suspension and termination, emergency use of manual restraints and data privacy policies will also be provided to them.*

*Cherish Direct Support Staff Annual Training Form*

*Required Quizzes*

*Job Descriptions: PCA, IL Skills Coach, Homemaker, (Safe Bath Assist for TG) Respite Staff*